

Weaverville Fire District

POST OFFICE BOX 447, WEAVERVILLE, CALIFORNIA 96093 (530) 623-6156

MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – June 6, 2017

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, George Owen at 0949 hours. Commissioners present: Bill Britton, Mike Williams. Commissioners absent: Arden Potter and Larry Helsley. Others present: Chief Todd Corbett, Captain Henry Boorman, Firefighter Jordan Hamilton, and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. **Approve Regular Meeting Minutes May**
 - b. **Approve Warrant List/Check List and Journal Entries**
MSC Britton and Williams to approve the Consent Agenda as presented.
- III. **ACTION ITEMS:**
 - a. Discuss/Approve Resolution No. 17-1 Ordering Board of Directors Election; Consolidation of Elections; and Specifications of Election Order. There was a short discussion regarding the resolution that is attached to the minutes
MSC Williams and Britton to approve Resolution No. 17-1.
3 - Ayes, 2 - absent, 0 - Noes, 0 - Abstain
 - b. Discuss/Approve – Resolution 17-2, A Resolution of the Weaverville Fire Protection District Adopting the annual Appropriations limit for Fiscal Year 2017-2018.
Tabled until the next meeting.
 - c. Discuss/Approve purchase of tires for 2016 Chevy pick-up. Budget impact: \$1309.90. Chief Corbett explained that the pick-up came with street tires and they were not performing to the needs of our off-road requirements.
MSC Britton and Williams to approve the purchase of new tires totaling \$1309.90.
 - d. Discuss/Approve purchase of a lightbar for Truck 21. Budget impact: Up to \$2000. Chief Corbett states that the current lightbar is no longer functioning and a new one is required. He is requesting up to \$2000 however he believes he can purchase it for less.
MSC Britton and Williams to purchases a Lightbar for Truck 21 not to exceed \$2000
 - e. Discuss/Approve purchase of 3 laptop computers, 1 desktop computer, and appropriate programing. Budget impact: Up to \$4000. Chief Corbett and Administrative Officer Brown both explained that there is a lack of quality computers for firefighter training and documentation.
MSC Williams Britton to purchase needed computer hardware and software not to exceed \$4000

- f. Discuss/Approve purchase of seat covers for both the 2015 and 2016 Chevy pick-ups. Budget Impact: \$830.45. The district recently had to invest money into a torn seat for the 2015 pick-up. To protect our investment, we believe seat covers would be beneficial.
MSC Britton and Williams to purchase new seat covers for both pick-ups in the amount of \$830.45.

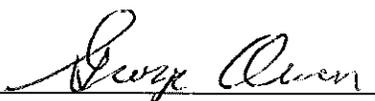
IV. DEPARTMENT AND BUSINESS REPORTS

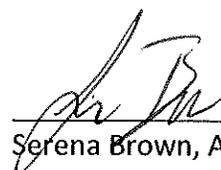
- a. Hazardous Reduction Progress Report – Chief Corbett reported that everything is going good. Work has been picking up now that the weather has cleared. We advertised at Trinity High School for workers with the stipulation that they needed to join the fire department/explores. Commissioner Britton gave a positive review for some work that was done.
- b. Fire Chief's Report: Chief Corbett completed many inspections during the month including a Life Safety Inspection for T.C. Department of Transportation, a 3rd Lumber Mill inspection, and a Large Daycare. He attended a meeting in Redding for North Ops OES. He has also approved plans for the Trinity Hospital Clinic expansion and Tangle Blue Saloon plans approved. Firefighters have also completed the 130 Refresher class and the firefighters have their 'Red Card.'
- c. Fire Department Report: Firefighters participated in the yearly Wildland Preparedness Drill with USFS, CHP training with CalFire & TCLS, Fire Extinguisher Training with Explores & Boy scouts, and a SCHMRT training at Solid Waste.
- d. Sleeper Program Report: Firefighter Hamilton has been busy with CalFire and is slowly getting back to a new routine.
- e. Committee Reports
- i. Recruitment Committee: (Britton, Helsley, Corbett) We are recruiting at the High School
 - ii. Collections Committee: (Owen, S. Brown) No report
 - iii. Contract Committee: (Williams, Britton, S. Brown) No report
 - iv. Budget/Financial Committee: (Helsley, Potter, Corbett, Kormeier, S. Brown) We had a meeting and have started looking at the 2017/18 budget.
 - v. Policy Committee: (Williams, Britton, S. Brown) No report
- f. Director Reports – Commissioner Britton reported that Trinity County Life Support had a conference call with an expert on the Ground Emergency Medical Transportation Supplemental Reimbursement Program. The consultant recommended that TCLS align with a government agency that could help with the funding. It would mean the Fire District assuming all responsibility over TCLS money. At this time, it is believed that it is not a viable option for The District to assist TCLS.

- V. PUBLIC COMMENT – Captain Boorman spook on behalf of The Department and stated that they are very happy with Chief Corbett also wanted to stress the importance of the District needing a Water Tender. The Board agreed that it is a needed piece of equipment.

VI. CORRESPONDENCE – None

- VII. ADJOURNMENT - There being no further business, the meeting was adjourned at 1050 hours – Due to the first Tuesday of July falling on a Federal Holiday the next meeting will be held on the second Tuesday - July 11th at 1000 hours


George Owen, Chairman


Serena Brown, Administrative Officer

Weaverville Fire District

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WEAVERVILLE FIRE PROTECTION DISTRICT

RESOLUTION NO: 17-1

COPY

RESOLUTION ORDERING BOARD OF DIRECTORS ELECTION; CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF ELECTION ORDER

WHEREAS, an election will be held on November 7, 2017, in the Weaverville Fire Protection District for the purpose of electing District Directors to fill positions that will expire in 2017; and

WHEREAS, other elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10520 requires each district involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that district; and

WHEREAS, Elections Code Section 13307 (e) requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and

WHEREAS, Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in the district on the **7th day of November, 2017**, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

The purpose of the election is to choose members of the board of directors or council members for the following seats. The following are the elected office holders of the district whose terms will expire in 2017, and whose successors will be required to be elected at the upcoming election to be held on November 7, 2017.

DIRECTOR	LENGTH OF NEXT TERM (commencing 12/1/17)
Larry Helsley	4 years
Bill Britton	4 years

This district has determined that the Candidate will pay for the Candidate's Statement.